



Lee Brigg Infant & Nursery School

Acting Headteacher: Miss Laurabeth Kilkenny

Chair of Governors: Mr Andrew Emms

Lee Brigg, Altofts, Wakefield WF6 2LN Telephone: 01924 893829

www.leebrigg.wakefield.sch.uk Email: headteacher@leebrigg.wakefield.sch.uk

Friday 9th September 2016

Dear Parents and Carers

It is great to be back at Lee Brigg Infant & Nursery School!

Welcome back everyone and a very special welcome to those of you new to Lee Brigg. I hope you have had an enjoyable and relaxing summer break! The children are very eager to be back and I am pleased to say that the pupils have already settled in well to their new classes. Both myself and the staff are looking forward to working closely alongside you and your child to ensure that they are happy, enjoy learning and that they achieve their full potential throughout the year.



As the new school year starts I would like to share the following information with you and give a few reminders.

Staffing

Tiger cubs (Nursery)	Mrs Joanne Windsor	Mrs Deborah Hough (NNEB)
Tiger class (Reception)	Mrs Heather Taylor	Mrs Donna Greaves (NNEB)
Lion class (Reception)	Mrs Victoria Hough (Early Years Leader)	Miss Chloe Bedford (LSA)
Leopard class	Mrs Lindsay Tutt	Mrs Soleil Barrett (LSA)
Jaguar class	Miss Lyndsay Newsham	Mrs Laura Hawkins (LSA)
Panther class	Miss Laurabeth Kilkenny (Acting Headteacher)	Mrs Linda Brook (LSA)
	Mr Jamie Price	

A prompt start to the day

As we start a new school year we are once again encouraging a prompt start to the school day with the classroom doors opening at **8.50am**. If your child is unwell and unable to attend school you should telephone to inform school before 9:00am. The school office opens at 8:30am - please leave a message on the answerphone should you need to call earlier. On your child's return to school we ask that you put in writing the reason for the absence including relevant dates. Schools are required to evidence all absences and the Education Welfare Officer may request to see this evidence when visiting. Thank you for your cooperation in this matter.



Designated Safeguarding Lead: Miss L Kilkenny - Deputy DSL: Mrs V Hough - Safeguarding Governor: Rev B Owen
If you are worried a child is at risk of harm please contact either of the above or **Social Care Direct on 01924 303456**.

Copies of the Safeguarding and Child Protection policy can be obtained from the school office or downloaded from the website.



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Labelling new school uniform

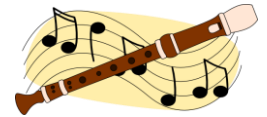
A polite reminder- please can we ask you to ensure that **all** items of your child's school uniform are clearly labelled with a name and class. Please also ensure your child brings their PE kit to school each Monday (in their lovely new PE bag) – we will send it home each Friday for a 'refresh'.

Curriculum newsletter and open afternoon

On Monday your child's class teacher will send home a curriculum newsletter for this half term's learning. Straight after school on **Thursday 15th September**, we would like to invite parents and carers to visit classrooms and meet class teachers and learning support staff. I am sure the children will be very keen to show you around!

Learning to play the recorder in key stage one

As part of the music curriculum the children learn to read music and play the recorder. If your child is in Leopard, Jaguar or Panther class, please could you provide them with a recorder – this doesn't have to be an expensive one. We do have one or two spares in school but find children prefer to play and look after their own instrument. We promise to keep the recorders in school for the whole year or at least until the children are ready to share tuneful music with you. Should you have any questions please do not hesitate to get in touch. Your child can bring in their recorder as soon as they have it.



Safety Notice

I have been approached by concerned parents regarding unsafe parking **on the corner** of Patience Lane and High Green Road when dropping off and picking up children. The police have been informed as this is a safety issue and will be monitoring parking over the coming weeks. Please could we ask that all Lee Brigg parents and carers park responsibly as the safety of our children is paramount.

Home School Agreement

I am sending home a copy of the Home-School Agreement for your information. This outlines the rights and responsibilities of everyone in our school community. I would appreciate it if you could read and familiarise yourselves with the expectations.

Diary dates

I have attached a separate Autumn Term diary sheet for your information.



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School Clubs

This half term the after school clubs running are Football Club with Mr Price (Monday 3.15 – 4.00) and Story Club with Miss Newsham (Monday 3.15 – 3.45). Each half term there will be up to 3 clubs that run for 5 weeks at a time. Please complete the slip below if your child wishes to attend Football club or Story club this half term (Monday 19th September until Monday 17th October). All clubs will run on a first come first served basis.

Attendance

Brilliant – 99.4% attendance this week!

And finally...

Throughout the school year, should you have any concerns to discuss or would like the opportunity to talk about school and your child's learning, please do not hesitate to make an appointment to come and see me.

Yours sincerely

Laurabeth Kilkenny
Acting Headteacher

I wish for my child for my child _____ in class _____
to attend Football Club/Story Club (delete as appropriate).

Signed: _____ Name: _____

Emergency contact number: _____ Date: _____



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