



FOLB Meeting Minutes

Friday 15th September 2017 9am

A warm welcome to our new member Rachel Piper (RP) – Rachel is Mum to Bea who is a Lee Brigg Lion, and has excellent connections and extensive experience which will benefit the group and the school immensely. Rachel advised we may have a further new member recruited (Sarah) and will pass e-mail details on to Emma Dixon-Child (EDC) with a view to being included in meeting minutes going forwards

Sarah Gordon (SG) to push recruitment drive for FOLB via newsletter and each member to take responsibility for playground canvassing!

Playground improvements (Phase 1) have been completed by **First Choice Landscapes** and the pupils are enjoying their enhanced outside provision. Phase 2 of the playground improvements is now out for tender. This is to include a den building area, planters (**D Dixon Lead Signs** will provide labour FOC if materials are supplied) and alpine plants for small world play. The children have requested pom poms, musical instruments and wind chimes which FOLB will fund

The scooter rack is due to be installed mid-October as **D Dixon Lead Signs** is away on a course at present

EDC to pop into Yorkshire Bank with a view to transferring funds across to TSB and closing the account

EDC to enquire in regards to adopting a constitution for FOLB and progressing charity status

Upcoming Events for 2017 / 20118

- **October 2017 Non Uniform Day** **Date TBC**
- **November 2017 Halloween Movie Evening** **2nd November**

It was suggested to provide movie(s), hot-dog, juice and popcorn to pupils straight after school with an advised collection time of 4:45pm

Charge to be made of £2 per pupil, with families with multiple children attending Lee Brigg to be offered a 'special' rate

All members of FOLB to advise whether they have any suitable 'U' rated DVD's (these do not necessarily need to be Halloween themed)

We have 36 hotdogs left over from the Summer Fayre – EDC to contact Morrison's to make these up to 80 and ask for donation of hot dog rolls

- November 2017 Children In Need** **17th November**
- December 2017 Non Uniform Day** **8th December**
- December 2017 Christmas Fayre** **14th December**

It was suggested that we look into the possibility of hiring out 'The Brigg' for this years' Christmas Fayre, following feedback received in terms of space limitations in the hall

Rachel Chambers (RC) to make initial enquiry with The Brigg.

Rachel to enquire:

1. If The Brigg is available on 14th December
2. What the charge will be to hire from 12 noon – 5:30pm
3. Whether they will be able to accommodate Santa's Grotto
4. Drinks – can we limit alcohol away from the fayre? Can we sell our own drinks and food?

SG to canvas parents' opinions on whether they would prefer fayre to be held at school or at The Brigg via newsletter / Parenthub

• March 2018	Sports Relief	17th – 23rd March
• March 2018	Comic Relief	24th March
• March 2018	Easter Raffle	Date TBC
• May 2018	Sponsored Bounce	Date TBC
• July 2018	Summer Fayre	Date TBC

Actions

Halloween Movie Evening

All members of FOLB to advise at next meeting whether they have any suitable 'U' rated DVD's (these do not necessarily need to be Halloween themed)

EDC to contact Morrison's to ask for donation of hot dog rolls and hot dogs as well as plastic disposable beakers

Christmas Fayre

Rachel Chambers (RC) to make initial enquiry with The Brigg

SG to canvass parents' opinions on whether they would prefer fayre to be held at school or at The Brigg via newsletter / Parenthub

General

RP to provide Sarah's e-mail address to EDC

SG to push recruitment drive for FOLB

All to playground canvass for new members

EDC to arrange closure of Yorkshire Bank account

EDC to make enquiry in regards to constitution / charity status

Any Other Business

Date of Next Meeting: 20th October, 2017 @ 9am (staff room)